**Written Task**

1. **Multiple Choice**

**Directions:** Choose the letter of the best answer. Print your Answer in Red and submit the file in google classroom.

1. A cleaning tool used to collect dust and dirt with a help of a broom.

1. garbage bin
2. brush
3. dust pan
4. squeegee

2. \_\_\_\_\_\_\_\_\_\_\_ is a brush used for cleaning sturdy dirt from floor and walls.

1. scrub brush
2. toilet brush
3. wall brush
4. sink

3. The following are cleaning equipment except:

1. maid’s cart or trolley
2. wet and dry vacuum cleaner
3. scrubber and polisher
4. glass cleaner

4. The standard number of bed sheets usually placed in the maids cart is \_\_\_\_\_\_\_\_.

1. 2 per bed
2. 1 per bed
3. 3 per bed
4. 4 per bed

5. The standard procedure in setting up a maid’s cart must be sheets in one self, towel in another, and bathroom amenities in a separate shelf. Heavy linens are placed on \_\_\_\_\_\_\_\_.

1. Top of the shelf
2. Beside the cart
3. Middle of the shelf
4. Lower shelf

6. The last procedure in setting up a maid’s cart or trolley is \_\_\_\_\_\_\_\_.

1. record all items needed
2. position vacuums and sweeping equipment on one side of the trolley
3. place hand caddy at the base of the trolley
4. place on top of the shelf all amenities and bathroom supplies

7. Housekeeping is a physically demanding and tiring job, which is classified under \_\_\_\_\_\_\_\_\_\_.

1. heavy work
2. moderately heavy
3. a and b
4. light to moderately heavy

8. Heavy physical workload and excessive bodily motions can cause \_\_\_\_\_\_\_\_\_\_.

1. back injury
2. neck injury
3. shoulder injury
4. arm injury

9. In cleaning unreachable places like the ceiling, to reduce physical fatigue caused by stooping, the best tool to use is \_\_\_\_\_\_\_\_\_\_.

1. all purpose cleaner
2. squeegee
3. long handle mops or brooms
4. feather duster

10. This is considered as mandatory and must be “immediately available” or worn by any person if exposed to hazardous materials or if danger and possible cause for injury is present.

1. professional protective equipment
2. personal protective equipment
3. safety eyewear
4. safety gloves

11. A personal protective equipment that must be worn while cleaning a bathroom.

1. safety gloves
2. safety mask
3. safety eyewear
4. safety footwear

12. Insecticides are used to control \_\_\_\_\_\_\_\_\_\_.

1. ants, flies, moths, and cockroaches
2. rats and rodents
3. fungus that are pathogenic or disease causing
4. weeds or other unwanted plants

13. The most expensive room provided by a hotel.

1. suite room
2. executive suite
3. villa
4. president’s suite

14. A room status terminology where there is a guest occupying room and it has already been cleaned by a housekeeper.

1. OOC
2. OC
3. OD
4. OOO

15. A room status terminology where there is a guest occupying room with large baggage.

1. NNS
2. LB
3. NB
4. XB

16. This is the last step in cleaning a guest room.

1. Give a final look to make sure everything is done perfectly according to the hotel standard.
2. Check all fixtures if it is working.
3. Set the air conditioner temperature.
4. Turn off lights except for night lamp or passage.

17. This is the last step in preparation for turndown service.

1. Take the status report of the floor from the desk
2. Finish all turndown by 10:00 pm.
3. Take out trolley with linen and amenities
4. Clear departure room as per hotel requirements

18. All items found by the guests and staff should be stored in ventilated room and kept for \_\_\_\_\_\_\_\_\_\_ month/s before best released to the finder.

1. two months
2. one month
3. three months
4. four months

19. The standard size of a queen pillow is \_\_\_\_\_\_\_\_\_\_.

1. 20 x 26 inches
2. 20 x 36 inches
3. 20 x 30 inches
4. 20 x 20 inches

20. Insecticides are used to control ants, flies, moths, cockroaches, and termites. Herbicides are used to control \_\_\_\_\_\_\_\_\_\_.

1. bed bugs and ants
2. rats and rodents
3. fungus that are pathogenic or disease-causing
4. weeds or other unwanted plants
5. **Answer the following:**
6. Why is pest control program very important?
7. Why is it mandatory to wear personal protective equipment while working?
8. Why cleaning and maintaining the aesthetic appeal of the guest room is considered as the most difficult job among all areas under housekeeping department?

**ACTIVITY 1**

A.

- Make a list of all the cleaning tools, materials, and cleaning agents that you have at home.

* Recommend the cleaning tools, materials, and cleaning agents that you think should be added to the list and why it should be added.
* Ask your mother about the advantages and disadvantages of using traditional cleaning materials.

**ACTIVITY 2**

Assess the risk, find solution, and list down results of the case study presented below.

**Case Study: Alternative Equipment to Reduce Forces**

**Task:** Six housekeepers of a three-star hotel were required to mop extensive areas of the floor. The mopping task involved filling the bucket with water, wetting the mop in the bucket, squeezing the excess water, mopping the floor, rinsing and squeezing the mop, and emptying and refilling the bucket. There are a number of different styles of mops and buckets available on the market for this operation. Some require the cleaner to squeeze the mop manually, while other mopping systems include a pull along bucket with a wringer and handle which the cleaner presses down on to squeeze the mop.

**Task Problem:** The housekeepers used a Kentucky mop (a mop with a long mop head) together with a bucket that has a wringer system but without wheels. The housekeepers felt that a big amount of force is needed to squeeze the mop; the mop had to be rinsed and squeeze frequently during the mopping task. Measurements of these forces in the laboratory as possible into squeezing. All housekeepers reported pain and discomfort in their wrist and backs.

**Assessing the risk or finding the solution:**

1. **What are the possible problems that the housekeepers may encounter?**
2. **What health/physical risk might the housekeepers get from the method they used?**
3. **What possible solutions can you do in those type of conditions?**

**Conclusion:**